

R Y C O

Regional Youth Cooperation Office

Proposal for the procedure to select

a) the Deputy Secretary General

b) the Secretariat staff (Head Office and Local Branches):

Art. 25 of the Statute stipulates that the candidates for the position of the Deputy Secretary General are selected through an open call. In order to do so, the Governing Board, during its constitutional meeting the 8 December 2016, should task the Joint Coordination Team to elaborate proposals regarding the open call, the selection criteria and the selection procedure for the Deputy Secretary General, for discussion and adoption by the Governing Board during its second meeting, the 27 January 2017.

Art. 22 of the Statute stipulates that the candidates for the Secretariat staff shall be identified through an open call, and that the candidates will be selected by a selection committee which is set up by the Governing Board.

Before making the open call and setting up the selection committee it will be necessary to establish clearly:

- the exact number and functions of the Secretariat staff (Head Office and local branches), including job descriptions
- their remuneration

In order to do so, the Governing Board, during its constitutional meeting the 8 December 2016, should task the Joint Coordination Team to elaborate proposals this regarding, for discussion and adoption by the Governing Board during its second meeting, the 27 January 2017. The Joint Coordination Team would also already draft the open call and the selection criteria for the Secretariat staff in order to prepare the work of the future Selection Committee for the Secretariat staff.

During it's second meeting, the Governing Board would then set up the selection committee which would also include the Secretary General.

The open call should then be launched by the Selection Committee shortly after the second meeting of the Governing Board and the staff selected until the opening of RYCO the 28 March 2017.